



U.S. Department of Justice

Federal Bureau of Prisons

Federal Detention Center

*P.O. Box 019118
Miami, FL 33101-9118*

April 21, 2011

MEMORANDUM FOR ALL CONCERNED

THRU:


Local 501

FROM:


Darrol Acre, Captain

SUBJECT:

SHU Cell Door Food Slot Keys

As directed by the national Special Housing Unit post orders, only staff assigned to the Special Housing Unit will have control of the SHU cell door food slot keys. As stated in previous SHU post orders, the SHU Officers are required to escort non SHU staff, i.e., medical staff, commissary staff, when they need access to an inmate through the cell door food slot. This is predominantly for the issuance of medication or commissary. Additionally, to be in accordance with the national post orders, only the SHU Officers will open and secure the cell door food slots.

Due to the time constraints of medical personnel, the SHU staff are to be responsive to their requirement to provide medication to the inmates housed in SHU. If SHU staff are unable to escort the medical staff within ten minutes of their arrival in SHU, the Operations Lieutenant is to be notified so further arrangements can be coordinated.

The purpose of this is to ensure the security of the Special Housing Unit and the safety of staff is maintained to the highest standards.